



CITY OF MISHAWAKA

DAVID A. WOOD, MAYOR

DEPARTMENT OF FINANCE
Rebecca Miller, Controller
Misti Horvath, Deputy Controller

2014 YEAR-END HOURLY PAYMENT SCHEDULE and 2015 HOURLY PAYMENT SCHEDULE

<u>Pay Number</u>	<u>Pay Date 2014</u>	<u>Time Covered</u>
25	Dec. 05	Nov. 15 – Nov. 28
26	Dec. 19	Nov. 29 - Dec. 12

----- 2015 -----

Employees are paid biweekly, every other Friday. Direct deposit is mandatory for all full-time and part-time employees. If Friday is a holiday, payday will be the preceding workday. The current procedure for early distribution of vacation pay will continue in effect. Requests for FTO buy back must be made to your department head at least two weeks before the payday you wish to receive the bonus.

<u>Pay Number</u>	<u>Pay Date 2015</u>	<u>Time Covered</u>
1	Jan. 02	Dec. 13 – Dec. 26
2	Jan. 16	Dec. 27 – Jan. 09
3	Jan. 30	Jan. 10 – Jan. 23
4	Feb. 13	Jan. 24 – Feb. 06
5	Feb. 27	Feb. 07 – Feb. 20
6	Mar. 13	Feb. 21 – Mar. 06
7	Mar. 27	Mar. 07 – Mar. 20
8	Apr. 10	Mar. 21 – Apr. 03
9	Apr. 24	Apr. 04 – Apr. 17
10	May 08	Apr. 18 – May 01
11	May 22	May 02 – May 15
12	June 05	May 16 – May 29
13	June 19	May 30 – June 12
14	July 02	June 13 – June 26
15	July 17	June 27 – July 10
16	July 31	July 11 – July 24
17	Aug. 14	July 25 – Aug. 07
18	Aug. 28	Aug. 08 – Aug. 21
19	Sep. 11	Aug. 22 – Sept. 04
20	Sep. 25	Sept. 05 – Sept. 18
21	Oct. 09	Sept. 19 – Oct. 02
22	Oct. 23	Oct. 03 – Oct. 16
23	Nov. 06	Oct. 17 – Oct. 30
24	Nov. 20	Oct. 31 – Nov. 13
25	Dec. 04	Nov. 14 – Nov. 27
26	Dec. 18	Nov. 28 – Dec. 11
27	Dec. 31	Dec. 12 – Dec. 25