

B. ATTITUDE AND PERSONAL CHARACTERISTICS - (continued)**3. LEADERSHIP / INITIATIVE**

ABILITY TO LEAD AND TRAIN
OTHERS AND GET RESULTS
THROUGH TEAMWORK

HAS DIFFICULTY

GETS GOOD RESULTS

VERY EFFECTIVE LEADER

REMARKS

TOTAL POINTS (Add Sections A & B) _____

C. GOALS - Attach goal outline**FUTURE GOALS**

- 1.
- 2.
- 3.
- 4.
- 5.

PAST GOALS

- 1.
- 2.
- 3.
- 4.
- 5.

D. EMPLOYEE DEVELOPMENT**1. WHAT FORMAL TRAINING OR OTHER ACTIVITY DO YOU RECOMMEND?**

- A. FOR EMPLOYEE TO PERFORM PRESENT ASSIGNMENT AT A HIGHER STANDARD OF PROFICIENCY.
- B. TO PREPARE THE EMPLOYEE FOR A FUTURE JOB ASSIGNMENT AT A LATERAL OR A HIGHER LEVEL

2. EMPLOYEE COMMENTS**3. RATER / SUPERVISOR – "HOW CAN I HELP WITH YOUR EXPERIENCE HERE?"****E. SIGNATURES**

EMPLOYEE

DATE

RATER / SUPERVISOR

DATE

DEPARTMENT HEAD

DATE